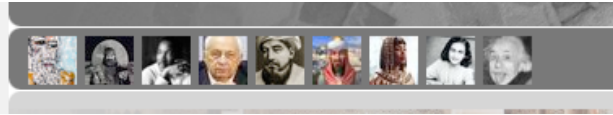# JCAT WEBSITE QUICK GUIDE
http://jcat.icsmich.org

The Picture Bar

The "picture bar" near the top of the screen shows the guests who have most recently posted or edited something on the site. The guest with the most recent activity appears at the left. Click the thumbnail image to go to that guest's profile and see his or her latest activity.

Staying Current

At the center of the home page as you access the site you will see the *latest announcement*, *mail messages* to you that you have not yet viewed, *responses to comments you've made on public posts*, and *featured posts from various sections of the site*. Click the **MORE** link at the end of the listed thumbnails of each posting to view that item in full, in the area where it was posted.

Messages you have not yet viewed:

Naomi Shemer — Re: Refugees — 9 months ago

Samuel Ibn Nagrila — About the Courtroom: Justices and Testimonies — 8 months ago

New responses to your posts:

Sarah Bernhardt ... responded to "Saying goodbye..." — 7 months ago

LATEST ACTIVITY

Most recent postings in any area:

Comment on "Is our verdict sufficient?", by Richard Feynman on September 20, 2016 20:43
They should definitely have to change their constitution. One's freedom to practice his/her religion has an intrinsic nature to conflict with others' freedom to not have to be exposed to religion. ...(more)

Comment on "A place for farewells", by Sofia Reinhardt on August 29, 2016 14:11
Interesting point!(more)

The "**Latest Activity**" tab allows you to see the most recent posts by all guests, regardless of where on the site they were posted.

Mail

Mail is JCAT's private mail system. Click on **mail inbox** to find your messages, which will appear with their titles in bold.

In order for a guest to send an individual message to another guest, she or he must first "follow" that guest (see "Guest List" below). Once you follow a guest, mailing them will become an option once you click on **Compose Mail**, as in the example shown here.
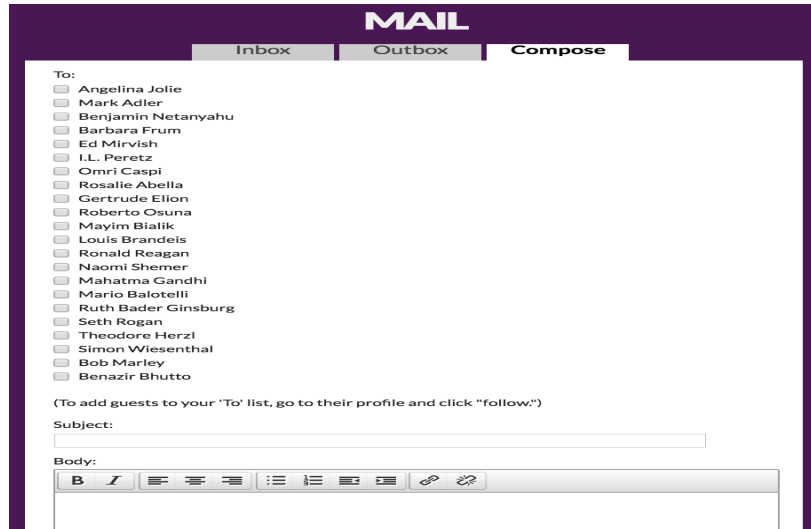
Notifications
There is also a tab for "notifications" -- messages informing you that someone has responded to a *public* post of yours.

Discussions & Declarations— Forum Posts

Forum Posts are the means by which guests participate in discussions in JCAT, as well as how they make declarative statements.

After clicking on **Forums,** follow along the left to find forum discussions and to respond yourself, to reply to posts by others, or to start a forum discussion.

Exhibit Hall

The Exhibit Hall is a set of "rooms" where guests can examine and discuss sets of documents, images, or media that provide background or evidence for the

consideration—see the EXHIBIT HALLS on page **44** for more detail. It is also the location for the **committee** meetings in which small groups will have discussions about the major issues and questions that we are faced with.

Profiles/Guest List

The Profiles/Guest List link provides access to each guest's profile, status updates, and recent activity. Any guest can "follow" another guest, and see a list of activity by all the people that one is "following." Following someone also allows you to send a private email to that guest through the Mailbox.

Bookmarks

Interested in one of the discussions that's unfolding in response to a forum post? Would you like to see what comments are evoked by an interesting posting? **Bookmark** it! If you bookmark any discussions on JCAT, you will receive notifcations when any comments have been posted in that discussion. It's a great way to stay on top of important conversations.

To bookmark a post, click the ▯ icon next to that post. To unbookmark, click the ▮ icon.

The Green Room

The Green Room is a place where players can temporarily put aside their character personas and talk to each other in their own voices. Postings work in the same way as in the Great Hall and other areas of the site, but character names are not shown (there is an internal record of the posting author, however, for accountability purposes).

The Wall

The Wall feature is a place where players can post public comments directed at a specific character…all guests can respond to any wall post.
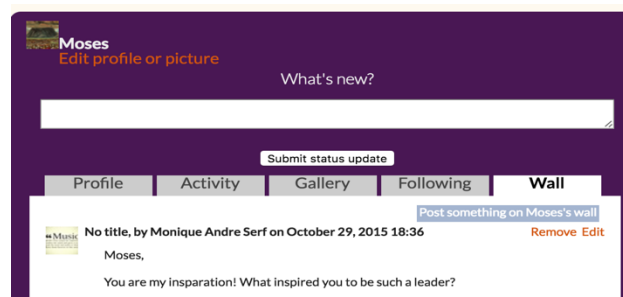
Posting Your Profile

To post your Profile, start by clicking on My Profile and then, on the next page (which is your character's page) click on Edit Profile or Picture:


This will bring you to a page like the one shown here, where you can enter the text of your Profile, along with a picture to accompany it (download the image to your desktop first).

When you paste in the text of your Profile, we recommend cutting and pasting from word into a non-formatted word processing program like **notepad** (PC) or **textedit** (MAC), and then copying again before pasting into the browser along with your picture.

If you should ever need to amend your Profile, you can access the text by going back to your **My Profile** page, and then clicking again on **Edit Profile or Picture.**

Viewing your students' online work

This guide will show you how to view your students' login names and passwords, public postings, and mailboxes in a consolidated way. It assumes that you have been given your own character with facilitator privileges. (If you're not sure, contact the project directors).
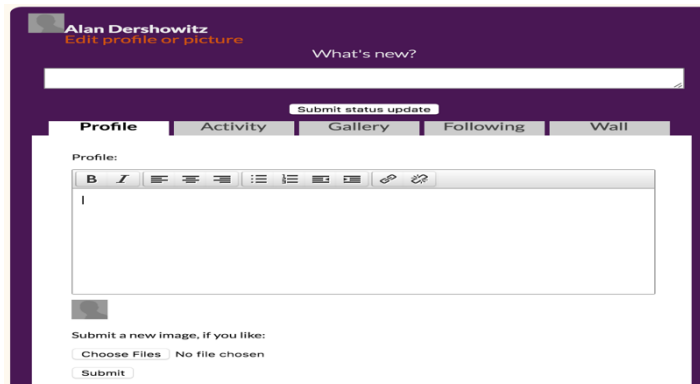
1. First, log on with your own character's login and password.
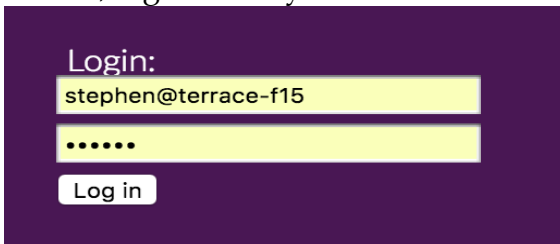
2. Along the right hand side, you should see a link that says, "Facilitators only: view user logins and activity."
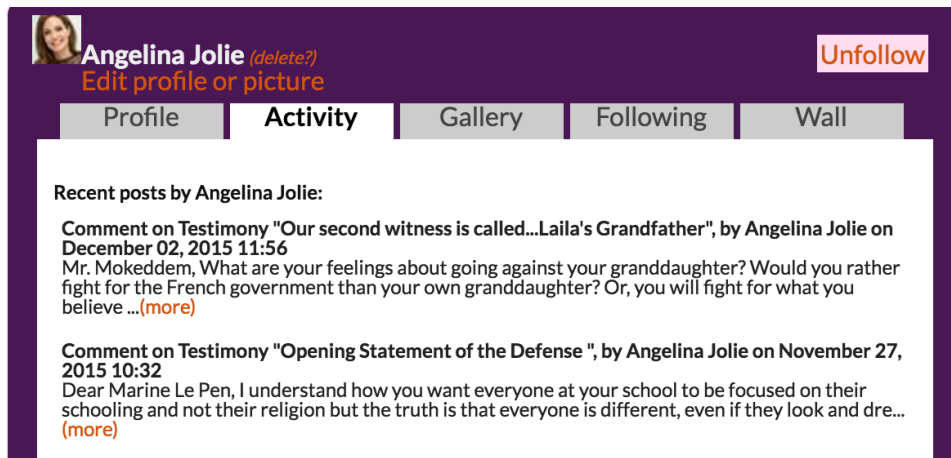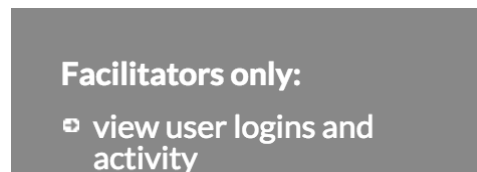
3. The link will bring up a list of characters that are assigned to your class. (Contact the project directors if these characters are not the ones you expected to see).

Students
Angelina Jolie: angelie@terrace-f15: thuspume (**change pwd**) (**profile/public posts** | **mail** | **all posts**)
Barbara Frum: frum@terrace-f15: quanawe (**change pwd**) (**profile/public posts** | **mail** | **all posts**)
Ed Mirvish: mirvish@terrace-f15: chokyste (**change pwd**) (**profile/public posts** | **mail** | **all posts**)

Each character name is followed by that character's login and password. (*The colon is not part of the login or password*). After the password, there is a link to each character's profile (which has a list of their public posts), a second link to view that character's mailbox, and a third link to see everything that character has posted (publicly or privately) in one long list.

4. The "Activity" tab will show that character's most recent 25 or so posts, but if you want to see more than that, click the "show all public activity" link at the very bottom.